

Excavation/Utility/Curb Cut Permit Application

Village of Heyworth

108 S. Buchanan Street
P.O. Box 439
Heyworth, IL 61745-0439
P: (309) 473-2811
F: (309) 473-2291



Check all permits that may apply:

EXCAVATION ☐

PUBLIC UTILITY
CONNECTION ☐

CURB/SIDEWALK
/STREET CUT ☐

Check one:

NEW CONSTRUCTION ☐

EXISTING ☐

Site Address:	Anticipated Start Date:
	Anticipated Completion Date:
Description of Improvements:	

	Name	Address	Phone
Owner:			
Excavator (if applicable):			
Plumber (if applicable):			
Engineer (if applicable):			

		<i>Circle One</i>
<i>Will a new sanitary sewer service be established?</i>		<i>Y N</i>
<i>Size & Material of Sewer Main</i>	<i>Size & Material of Service</i>	<i>Depth of tap</i>
		<i>Circle One</i>
<i>Will a new water service be established?</i>		<i>Y N</i>
<i>Size & Material of Water Main</i>	<i>Size & Material of Water Service</i>	
<i>Please circle the type of water meter to be installed by Village personnel (refer to instructions for associated fees for each water meter):</i>		
<div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="text-align: center;">1"</div> <div style="text-align: center;">1-1/2"</div> <div style="text-align: center;">2"</div> <div style="text-align: center;">2" Turbine</div> <div style="text-align: center;">2" Compound</div> <div style="text-align: center;">3" Turbine</div> </div> <div style="display: flex; justify-content: space-around; align-items: flex-start; margin-top: 10px;"> <div style="text-align: center;">3" Compound</div> <div style="text-align: center;">4" Turbine</div> <div style="text-align: center;">4" Compound</div> <div style="text-align: center;">6" Turbine</div> <div style="text-align: center;">6" Compound</div> </div>		
		<i>Circle One</i>
<i>Will the curb, sidewalk and/or street be cut?</i>		<i>Y N</i>
<i>Length of curb cut (if applicable)</i>	<i>Area of street/sidewalk cut (if applicable)</i>	
<i>Please circle the type of street/sidewalk pavement to be cut (refer to instructions for associated fees for each pavement type):</i>		
<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">Oil & Chip</div> <div style="text-align: center;">Bituminous Asphalt</div> <div style="text-align: center;">Concrete</div> </div>		
<i>If any of the three previous questions were answered "Y", plans or a sketch must be submitted along with this application. If a building permit is applied for concurrently with this application, the applicant need not re-submit any plans or sketches submitted as part of that application. Sketches should show the lot and improvements to scale (showing dimensions) with direction of north shown with an arrow. Also, identify streets, show easements and use, and buildings or setback lines. Show distances from property lines to buildings and distances from main building to accessory structures, etc.</i>		

<u>Responsibility for Damage</u>
<p>The owner and/or applicant shall be responsible for all contractors that are performing construction activities on subject property and any damage that might be caused to the streets, curb and gutters, sidewalks, and line and grade of ditches and sewer. The owner and/or applicant shall be liable for the repair to the satisfaction of the Village of Heyworth. If the owner and/or applicant has not completed the repair in a timely manner, the Village will complete the repair at the expense of the property owner and/or applicant.</p>
<div style="border-top: 1px solid black; width: 100%; margin-top: 20px;"></div> <p>Applicant signature</p>

<u>For Office Use Only:</u>
<p>Application Date:</p>
<p>Connection Fee(s):</p>
<p>Inspection Fee(s):</p>
<p>Permit(s) issued:</p>

Instructions for Filling Out “Excavation/Utility/Curb Cut Permit Application” and Obtaining Permit

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1. An excavation permit shall be required prior to all construction and renovations except for the following activities:
 - a. Excavation or fill less than 50 cubic yards, with less than a four foot cut, disturbing less than 5,000 square feet on the site; or
 - b. Any interior remodeling; or
 - c. Additions, remodeling, or accessory structures smaller than 500 square feet which disturb less than 2,000 square feet on the site.
2. A utility permit shall be required prior to any connection of a private water or sanitary sewer service to a public water or sewer main.
 - a. Unless otherwise specified by the Village Superintendent, all new water service connections shall be made by the owner/applicant but shall be subject to Village supervision. All materials shall be furnished by the applicant/owner, except that the meter shall be provided by the Village. Refer to the below fee structure for the applicable Connection and Inspection Fees.
 - b. That portion of the water service that is deemed to be publicly owned (that is, from the corporation stop to the curb stop) must be a minimum of 1". That portion of the water service that is deemed to be privately owned (that is, from the curb stop to and through the building) may be of any size permitted by the Illinois State Plumbing Code, latest edition. The standard size of a meter issued by the Village is for a ¾" line; however, meters larger than this may be provided by the Village. Refer to the below fee structure for the applicable Connection Fee.
 - c. Unless otherwise specified by the Village Superintendent, all new sanitary service connections shall be made by the owner/applicant but shall be subject to Village supervision. All materials shall be furnished by the applicant/owner. Refer to the below fee structure for the applicable Inspection Fee.
3. A curb cut permit shall be required prior to any cut or removal of public curb & gutter, sidewalk, or street. Replacement of sidewalk and street pavement by the Village shall be at the applicant's/owner's expense per the below fee structure. Alternatively, the applicant/owner may replace the sidewalk and street pavement under Village supervision.
4. The Superintendent of Public Works shall administer the review of the "Excavation/Utility/Curb Cut Permit Application". Review of the application and accompanying plans and specifications shall be completed within 14 calendar days of their receipt.

5. All Permit Fees shall be due when the permit application/plans have been approved.
6. Please make checks payable to "Village of Heyworth". See Note 10 for the Excavation/Utility/Curb Cut Fee Structure.
7. Excavation/Utility/Curb Cut permits shall expire at the end of six months if work has not yet begun or six months from the time that work is suspended or abandoned. Otherwise, permits shall expire at the end of one year or as noted on the permit. A six month extension of a permit may be granted for an additional fee of \$50.
8. It is the responsibility of the owner to schedule all required inspections with the Superintendent of Public Works at least 48 hours prior to commencing the permitted work.
9. It is the responsibility of the owner to satisfy any additional permitting requirements of the Village and of other relevant permitting authorities and to pay all costs associated with obtaining the necessary approvals to construct the proposed improvements.
10. Occupancy of any structure within the village limits shall be prohibited unless a "Certificate of Occupancy" has been applied for and granted by the Village of Heyworth.
11. By law, every person who engages in excavation shall provide notice not less than 48 hours but no more than 14 calendar days in advance to J.U.L.I.E. (1-800-892-0123).
11. Fee Structure:

<i>Excavation Permit</i>	<i>Permit Fee</i>	<i>Connection Fee</i>
<i>Excavation</i>	-	-
<i>Utility Permit</i>		
<i>Water service tap</i>	\$50	\$175 for ¾" meters; for larger meters, the fee shall be the difference in material cost between that meter cost between that meter and a ¾ meter
<i>Sanitary service tap</i>	\$50	-
<i>Curb Cut Permit</i>		
<i>Curb cut</i>	\$50	-
<i>Sidewalk replacement (cost per square yard)</i>	50	\$15/square yard (if performed by Village)
<i>Street cut replacement (cost per square yard)</i>	50	\$15/square yard (if performed by Village)

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An excavation utility curb cut permit is hereby issued
(Circle all that apply)

to _____ for the improvements consisting
Owner/Applicant

of _____
Description of improvements

located at _____
Address

by the Village of Heyworth, IL, this _____ day of _____, _____.
Day Month Year

Name (printed)

Signature

Title of Authorized Village Officer